INVITATION TO QUOTE - (Ref 01ECMP) SPECIFICATION FOR CASTLES AND TOWN WALLS OF KING EDWARD IN GWYNEDD WORLD HERITAGE SITE MANAGEMENT PLAN CONTRACT

Introduction

You are formally invited by The Welsh Ministers (herein referred to as 'the Client') to submit a quotation for a firm price contract for suitably qualified specialist advisors to support the preparation of a new long-term management plan for the The Castles and Town Walls of King Edward in Gwynedd WHS. The requirement is described more fully in the attached specification.

Offer and Acceptance

Contractors are required to abide by their bids for 90 calendar days from the date given for receipt of bids. Quotations shall be treated as confidential. The Client reserves the right to accept such portion of the bid as it may decide but does not bind itself to accept the lowest or any bids.

Contract Period

The contract shall be for a period of 12 months from the date the contract commences. It is the intention of the Client for the contract to commence week commencing 10th of August. It is expected that a period of 7 working days will elapse between award of the contract and its commencement.
Contract Award and Evaluation Criteria

The contract will be awarded to the most economically advantageous quote in terms of value for money on the basis of set criteria, which are listed in order of importance including the weighting applicable to each criterion noted in the specification document.

Deadline for Receipt of Bids

Bids must be returned by either electronic or hard copy format by no later than 14.00 hrs on 27th of July 2015 to Laurence.smith@wales.gsi.gov.uk or the following address:

Laurence Smith
Heritage Regeneration Manager/Rheolwr Adfywio Treftadaeth
Cadw
Llywodraeth Cymru
Penrallt
Caernarfon
LL55 1EP

Late bids shall automatically be rejected.

Form of Contract

Goods or services ordered by the Client as a result of the bid shall be supplied by the Contractor in accordance with the Clients conditions of contract for consultancies. Copies of the conditions of contract are available from Welsh Government Historic Environment Service (Cadw), The Welsh Government, Value Wales - Corporate Procurement Services, Cathays Park, Cardiff CF10 3NQ. Telephone 01286 662314

Debriefing

Both successful and unsuccessful Contractors who wish to have the opportunity of a debriefing meeting should contact Laurence Smith after the award of contract.

Format of Documentation

If you require documentation in an alternative format please contact the named contact point in this document who will be able to provide a more suitable format. For example, Braille, large print, Word document, or audio format

Yours sincerely

Laurence Smith
Welsh Government Historic Environment Service (Cadw)